Ritz-Carlton South Beach Exhibitor Form

Contact Information		Payment		
Company Name:	Location:	Pre-payment must accompany all orders unless prior arrangements have been made. Please choose payment method from list below:		
Ordered By:	Onsite Contact:	☐ Visa ☐ Mastercard ☐ Diner's Club ☐ American Express		
Credit Card Billing Address:		Charge to: Group Name Master Acct #		
City, State, Zip:	Email Address:	Card Holder's Name:		
Phone #:	Onsite Phone#	Credit Card #: CCV2/CID #	Call to provide CC info	Expiration Date:
Setup Date & Time: Removal Date & Time:	Booth #	Signature:		Date:

EQUIPMENT	QUANTITY	x DAILY COST	x DAYS	= TOTAL
FOLLOWING ITEMS REQUIRE A MINIMUM LABOR AT $110				
Laptop		**$260.00**		$ -
Wireless Presenter w/Laser		**$70.00**		$ -
HDMI Cable		**$70.00**		$ -
Power Center and Extension Cord (8 USB, Edison)		**$50.00**		$ -
White Board 3'x4'		**$95.00**		$ -
Corkboard		**$90.00**		$ -
Flipchart Package w/sticky pad & markers		**$102.00**		$ -
Light or Video Patch (select areas where applicable)		**$250.00**		$ -
FOLLOWING ITEMS REQUIRE A MINIMUM LABOR AT $115				
Apple iMac Cour Duo 2GHZ Work Station		**$750.00**		$ -
55" Monitor & Stand		**$950.00**		$ -
70" Monitor & Stand		**$1,365.00**		$ -
80" Monitor & Stand		**$1,625.00**		$ -
Sound system with 2 speakers, 2 stands, 1 mixer and 1 wired podium microphone		**$925.00**		$ -
Wireless Microphone		**$255.00**		$ -
iPad		**$120.00**		$ -
Wired Uplight		**$110.00**		$ -
Wireless Uplight		**$135.00**		$ -
WIRELESS & INTERNET SERVICES				
20 AMP Circuit Service		**$270.00**		$ -
Power Strip & Extension Cord		**$45.00**		$ -
WIRELESS & INTERNET SERVICES				
Simple Wi-Fi - Wireless access for one device. User control via password access. 2 Mbps via Shared VLAN		**$30.00**		$ -
Superior Wi-Fi - Wireless access for one device. User control via password access. 4 Mbps via Shared VLAN		**$40.00**		$ -
Single Connect Basic - single device DHCP NAT'd IP Address via wired synchronous connection. 3Mbps bandwidth		**$200.00**		$ -
Hub Rental - 8, 16 or 24 port 10/100 Hub ($100 replacement value)		**$100.00**		$ -
Cable Rental - Cat5e patch cable up to 50' length		**$25.00**		$ -

Equipment rental	$ -
Labor	$ 115.00
Subtotal	$ 115.00
Service Charge 25%	$ -
LDW 4%	$ -
Tax 7%	$ 8.05
TOTAL	$ 123.05

* PSAV is the official provider of all on-property AV, Production, Internet needs.

* Please call for any additional equipment items and labor not listed.

* Orders must be submitted 72 hours prior to ensure availability & prompt delivery

* Cancellation Policy:
< 15 days: 50% of total
Within 72hrs 100% of total

Submit completed form to the below email address:

Joel.Lopez@EncoreGlobal.com

Ritz-Carlton South Beach
1 Lincoln Road
Miami Beach, FL 33139